



## **10 steps to pass NSW EPA Radiation Health onsite audit with flying colours**

Medical Imaging practices with radiation apparatus will be audited by NSW EPA Radiation Health on a random basis. The following points below will ensure your practice successfully pass the audit. Have the following documents ready for onsite audit.

1. Current registration licence for the types of radiation apparatus at your practice
2. Current use licence for every individual that initiate x-ray exposure (presses the button)
3. Current radiation safety officer certificate (if applicable)
4. Current records of in house radiation training for all users
5. Shielding design report for whole practice to EPA NSW Radiation Guideline 6, Part 3, Section 1.2-1.3
6. Current compliance certificates for each radiation apparatus
7. Records of personal radiation monitoring devices – if applicable
8. Lead aprons in good order
9. Record of radiation exposures made
10. Record of any radiation incident