



## **11 steps to pass Qld Radiation Health onsite audit with flying colours**

X-ray imaging practices with radiation apparatus will be audited by Qld Radiation Health on a random basis. The following points below will ensure your practice successfully pass the audit. Have the following documents ready for onsite audit.

1. Current possession licence for the types of radiation apparatus at your practice
2. Current radiation safety and protection plan(s) available on site for the types of radiation apparatus at your practice
3. Current use licence for every individual that initiate x-ray exposure (presses the button)
4. Current radiation safety officer certificate (if applicable)
5. Current records of in house radiation training for all users
6. Current compliance certificates for each radiation room (including nuclear medicine use and storage (PR100 – green sticker)
7. Current compliance certificates for each radiation apparatus (HR003 – CT, HR002 - Fluorography, HR001 – general x-ray and extra oral, RANZCR - mammography)
8. Records of personal radiation monitoring devices
9. Lead aprons in good order
10. Record of radiation exposures made
11. Record of any radiation incident