



10 steps to pass VIC Radiation Health onsite audit with flying colours

Dental practices with radiation apparatus will be audited by VIC Radiation Health on a random basis. The following points below will ensure your practice successfully pass the audit. Have the following documents ready for onsite audit.

1. Current management licence for the types of radiation apparatus at your practice
2. Current use licence for every individual that initiate x-ray exposure (presses the button)
3. Current radiation safety officer certificate (if applicable)
4. Current records of in house radiation training for all users
5. Radiation shielding report for each room with radiation apparatus. The report will detail calculations and shielding recommendation
6. Radiation testing report for each radiation apparatus in practice. This report details results of radiation testing initially before clinical use and after any service performed
7. Records of personal radiation monitoring devices – if applicable
8. Lead aprons in good order
9. Record of radiation exposures made
10. Record of any radiation incident